

**Minutes of the Stamfordham Village Hall & Playing Field Annual General Meeting held at Stamfordham Village Hall on Monday 18<sup>th</sup> July 2022**

- 1. Present:** Edward Trevelyan, Linda Boylan, Gill Blissett, Charlotte Hancock, Peter Reynolds, Ian Lawson, Steve Reed, Pat Nichols, Caroline Reynolds, Sam Richardson (late arrival)
- 2. Apologies for Absence:** Ash Dias, Sue Parker, Sally Hutt, Tom Henderson, Ruth Burnham, Fran Cameron, Sue Noble
- 3.** CH opened the meeting by thanking Pat Nichols for her many years of service as a trustee, from the start of the charity until 2022. All are very grateful for all she has done to support the charity.
- 4.** ET thanked SN for all the work she had done as a trustee and secretary of the charity. She had ensured that all legal requirements were in place for the smooth running of SPF&VH, as well as liaising with all the relevant bodies such as NCC, CAN.
- 5. Minutes of the last Meeting:** The minutes of the last AGM held on Thursday 22<sup>nd</sup> July 2021 had been circulated by email, taken as read and were agreed as a true record.
- 6. Matters Arising:** There were no matters arising.
- 7. Annual Report and Accounts:**  
Copies of the Annual Report and Annual Accounts had been circulated by email and received by all those present at the AGM. ET pointed out one error: Page 11 column 2021 Total payments should be £10,170.40 and Excess payments over Receipts £8,867.22.
- 8. Chairman's Report:** The Chairman's Annual Report was taken as read as all people present at the AGM had received a copy by email.
- 9. Treasurers Report:** The Treasurer's report was also taken as read. The accounts have been independently examined by Ian Clements. As he does this work without charge, a token of appreciation was organised by ET. There were no questions arising from the report. ET announced that he would be standing down as Treasurer after 15 years and was thanked by all for his input.
- 10. Acceptance of Annual Report and Accounts:** Proposed by Peter Reynolds, seconded by Gill Blissett and those present agreed unanimously.

**11. Election of Four Committee Members and Representative Members:**

Only 3 people at the meeting were available for election leaving one position vacant for the time being. Three committee members were elected as follows:

|                   |                               |                               |
|-------------------|-------------------------------|-------------------------------|
| Charlotte Hancock | Proposed by Steve Reed        | Seconded by Peter Reynolds    |
| Tom Henderson     | Proposed by Charlotte Hancock | Seconded by Edward Trevelyan  |
| Caroline Reynolds | Proposed by Linda Boylan      | Seconded by Charlotte Hancock |
| Edward Trevelyan  | Proposed by Charlotte Hancock | Seconded by Steve Reed        |

All present unanimously agreed.

**12. The following Representative Members had been proposed by their organisations:**

|                     |   |
|---------------------|---|
| Bowls Club          | Peter Reynolds                          |
| Cricket Club        | Vacant                                  |
| Church on the Green | Philip Ballard (confirmed post-meeting) |
| Crafty Reivers      | Sally Hutt                              |
| Football Club       | Gill Blissett                           |
| Karate Club         | Steve Reed                              |
| Mums & Toddlers     | Fran Cameron                            |
| Parish Council      | Vacant                                  |
| St Mary's Church    | Charlotte Hancock                       |
| WI                  | Linda Boylan                            |
| Widdrington Trust   | To be advised                           |
| Young Farmers       | Vacant                                  |

It was unanimously agreed that all the above representatives be committee members and thereby trustees of the charity.

**13. Appointment of an Auditor/Independent Examiner:**

It was proposed by ET and seconded by GB that Ian Clements be appointed as auditor. This was agreed by all present.

**14. Any Other Business:**

Pat Nichol thanked everyone for the gift.

CH said a Safeguarding Officer needs to be appointed at the next trustees meeting.

LB requested that trustees agree to make sure all actions detailed by the EHO are carried out. Failure to do this could mean SPF & VH will be stripped of the 5 rating. It is worth mentioning that cases of downgraded as well as upgraded ratings are published in both the Hexham Courant and Northumberland Gazette – item to be added to the agenda for the trustees meeting in September.

Date for next AGM to be agreed.

The next Trustees meeting: **Thursday 29<sup>th</sup> September 7.30pm in the West Room of the hall.**

There being no further business the meeting closed at 19.25.