

Minutes of the Stamfordham Village Hall & Playing Field Annual General Meeting held at Stamfordham Village Hall on Thursday 23rd July 2020

Present: Ash Dias, Edward Trevelyan, Sue Noble, Ian Harkness, Linda Boylan, Sally Hutt, Sue Parker, Gill Blissett, Charlotte Hancock, Susan Goodfellow, Pat Nichols, Tom Henderson, Steve Reed, Caroline Reynolds, Peter Reynolds, Brenda Allnutt.

1. Apologies for Absence: Donna Bushby, Lindsay Carr, Sarah Dodd, Richie Gledson, Ross Hunter.

2. Minutes of the last Meeting: The minutes of the last AGM held on 25th July 2019 had been circulated by email, taken as read and were agreed as a true record.

3. Matters Arising:

Constitution: It had been agreed at the AGM in 2019 that the governing documents need to be updated. A working group of SN, CH, and SH had been established but had yet to meet to look at the documents. It was hoped this would happen in the second half of this financial year in time for the AGM in 2021.

Dogs on the Playing Field: This had been an issue raised at the last AGM. Notices were put up but remained a problem that increased during the Covid 19 lockdown with dogs having been seen running loose. Discussions had taken place by email and it had been suggested that notices reminding people to keep their dog on a lead should go up at the entrances to the playing field and the situation would be monitored. This problem seems to be resolved for now.

Fund Raising Bricks at the Pavilion: Bill Telfer had attended the AGM in 2019 and drawn the committee's attention to the fact that some people who had bought a brick to go on the wall at the pavilion were still waiting for their brick to appear. GB had drawn up a list of bricks currently on the wall but was still waiting for information as to who had paid money but their brick was missing. IH offered to speak to Richie Gledson at the cricket club and GB will continue to follow this up.

4. Annual Report and Accounts:

Copies of the Annual Report and Annual Accounts had been circulated by email. There were no paper copies available at the meeting because of the potential Covid-19 transmission risk.

a) Chairman's Report: The Chairman's Annual Report was read out.

The Chairman updated the report by telling those present what had been happening since 31st March. Briefly: The village hall and pavilion had been closed as per Government guidelines. A grant of £10,000 was received from NCC to offset the loss of income. A grant of £7,500 was received from the Sir James Knott Trust which allowed for the replacement of the village hall central heating boiler and controls. The ridge tiles on the village hall roof had all been replaced. The main hall had been used as a hub and distribution centre for food parcels. This has now moved to the West Room to allow deep cleaning of the main hall for socially distanced meeting and the Karate Club that will restart in August. The kitchens have been used to make hot meals on Wednesdays and Sundays (which will continue for the foreseeable future) for those who are elderly, isolating or struggling. The West Room entrance has been used to house the village Loaf Shack, a project started up at the beginning of the lockdown by Richie Hunton from Bridge End to provide fresh bakery items to the village. Planning permission is being sought to replace the rotting windows in the West Room and in the main hall. Refurbishment of the main toilets at the village hall has been under discussion at quotes received. A defibrillator has been installed at the pavilion. Cricket has re-started with Covid-19 safety routines in place.

b) Treasurers Report: The Treasurer's report was read out.

The balance in the accounts at year ending 31.03.20 was £25,940.40 which included a grant of £10,000 from NCC to compensate for lost income due to the Covid-19 lockdown, £3,000 set aside for 3 new windows in the West Room and £4,000 of loan debt that is due to be repaid by 31st December 2023. The only significant payment during the year was £7,100 for the repainting of the village hall.

There were no questions about the accounts.

Acceptance of Report and Accounts: Proposed by Peter Reynolds, seconded by Ash Dias and those present agreed unanimously.

Appointment of Auditor: It was proposed by Edward Trevelyan, seconded by Sue Noble and agreed by all present that Ian Clements would continue to be the appointed auditor.

5. Election of Four Committee Members and Representative Members: Four committee members were elected as follows:

Tom Henderson	Proposed by Charlotte Hancock	Seconded by Ash Dias
Caroline Reynolds	Proposed by Sue Noble	Seconded by Denise Linney
Linda Boylan	Proposed by Ian Harkness	Seconded by Steve Reed
Sally Hutt	Proposed by Ash Dias	Seconded by Charlotte Hancock

All present unanimously agreed.

The following Representative Members had been proposed by their organisations:

Bowls Club	Peter Reynolds
Cricket Club	Ian Harkness
Widdrington Trust	Edward Trevelyan
St Mary's Church	Charlotte Hancock
Church on the Green	Pat Nichol
WI	Denise Linney
Parish Council	Donna Bushby
Mums & Toddlers	Susan Goodfellow
Crafty Reivers	Sue Parker
Football Club	Ross Hunter/Gill Blissett
Karate Club	Steve Reed
Young Farmers	Sarah Dodd

It was unanimously agreed that all the above representatives be committee members.

6. Any Other Business: Re-opening the village hall and Covid-19 Risk Assessments.

SR reported that Sport England will allow the Karate club to re-open adhering to the 1 metre+ guidelines as all participants would be facing the same way. SR would complete his own risk assessment and put relevant measures in place. All present were happy for the karate club to re-open. SR asked if the committee would be happy for a banner advertising the Karate Club to be re-instated outside the hall as a previous one had blown away. All agreed.

Other users groups would not be restarting for the foreseeable future.

It was hoped to re-start the Pop Up Café again in September with social distancing measures in place.

A Covid-19 Risk Assessment working party of TH, CR and CH will work on a full risk assessment for the village hall.

Stamfordham Cricket Club have already carried out a risk assessment for the playing field and pavilion and have put the relevant measures in place. A copy of their risk assessment has been provided for the SPF&VH files – received 7th July 2020.

Date for next AGM to be agreed.

There being no further business the meeting closed at 20.15 and members of the public left.