

STAMFORDHAM PLAYING FIELD & VILLAGE HALL

STANDARD HIRE CHARGES with effect from 1st June 2019

MAIN HALL & KITCHEN

Hourly Rate	8am to 6pm	6pm to 12midnight
Monday to Thursday	£15	£20
Friday to Sunday	£20	£25

Reasonable Setting Up and Clearing Up Time Included in the hourly rate.
Hire includes use of kitchen and equipment for light refreshments.

Full Use of Kitchen, Cooker and Catering Equipment £20 per day or part thereof
Hire of Linen Table Cloths £5 each (laundering included)

CHILDREN'S PARTIES

Including setting up and clearing up time £45

Please note that neither the hall nor playing field/pavilion have insurance for bouncy castles. The hirer is responsible for obtaining their own insurance. Sight of the certificate will be requested at the time of booking.

WEST ROOM & KITCHEN

Hourly Rate	8am to 6pm	6pm to 12midnight
Monday to Thursday	£10	£15
Friday to Sunday	£15	£20

Hire includes use of kitchen and equipment for light refreshments only.

SPORTS PAVILION & PLAYING FIELD – availability permitting

See Main Hall charges above. Hire includes use of kitchen and equipment for light refreshments, immediate grounds and car parking.

IF YOU ARE A MEMBER OF THE STAMFORDHAM PLAYING FIELD & VILLAGE HALL COVENANT SCHEME THE HIRE FEES WILL BE 10% LESS.

All functions specifically raising funds for The Stamfordham Playing Field & Village Hall Charity will be exempt from hiring fees.

WEDDINGS/WEEKEND EVENTS etc.

For the **EXCLUSIVE HIRE** of either the Village Hall or Sports Pavilion the following hire rates apply:

Two Day Hire	£350
Three or Four Day Hire	£600

Extras available include:

White Chair Covers	25p per cover
Decorative Drapes & LED Stage Lights	£30
Hire of Linen Table Cloths	£5 each (laundry included)
Full Use of Kitchen Facilities & Equipment	£20 per day or part thereof.

Service Staff can be arranged at a charge.

Payment by installments can be arranged with the final balance due 14 days before the day of the event.

To avoid risks in the event of a fire we cannot compromise the fire exits. Therefore the following limits apply:

Maximum Guests for a seated meal in the Main Hall - 120 persons
Maximum Guests for an evening reception in the Main Hall - 150 persons

Maximum Guests in the Sports Pavilion Building - 50 persons

Use of Marquees and Outside Catering Vans:

There is no additional ground rent charge for the use of a marquee or outside catering van but please bear in mind that **ALL outside catering vans or marquees MUST have their own power supply e.g. generator.**

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